

# EXCITING NEWS!

SHOW BULLETIN 2025



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## PERFORMANCE DATES

**SATURDAY 29TH MARCH**  
**SUNDAY 30TH MARCH**

### DEAR PUPILS & PARENTS

I am delighted to bring you details of our forthcoming show which will be performed at the Harriet Walter Theatre, Reddam School in March and include all JACAD students.

We are in our 25th year of staging productions and 27th year of JACAD running as a dance school. So what better way to celebrate this milestone than by bringing the whole school together for a song and dance extravaganza? 25 will be a wonderful collection of past and present and the experience will be invaluable for our pupils. An opportunity to connect with others and be inspired by the standard of work on display at all levels. The process is full of positive energy, helping each child to grow in confidence and enthusiasm. Because we take on such a large-scale project, we're only able to do this every two/three years, which makes it all the more special. For many of you, this will be your first show with JACAD, and I hope it will be an unforgettable experience for the pupils, parents, and friends and family who come to watch.

### URGENT CHECKLIST

- ✓ PLEASE COMPLETE THE CONSENT FORM ON THE LAST PAGE AS SOON AS POSSIBLE
- ✓ PLEASE COMPLETE THE PARENTAL HELP FORM LINKED ON PAGES 6-7
- ✓ PLEASE NOTE DOWN ALL DATES FOR THE DIARY

# SHOW BULLETIN 2025

**Performance dates are 29th and 30th March 2025.** To stage a show on this scale there obviously has to be a great deal of background work and I hope to make the arrangements run as smoothly as possible.

In addition to the JACAD team, the pupils and I do rely rather heavily on the input and assistance of our parental base and this production will be no exception. Anyone who has a flair or a desire to help are encouraged to come forward, as without your help there is no show.

In the first instance, we need licensed chaperones to assist the children backstage so we need many volunteers to take on the chaperone role and become licensed. Those who have previously been chaperones will need to renew their licenses. Your child must be in the care of someone who has been checked and Local Authority trained when backstage. However we do need to be prompt in applying for background checks so please let me know ASAP if you are (a) willing to renew or (b) willing to apply. There is more info on page 7 about the process.

Opportunities also exist to help with scenery and prop design, co-ordination and construction; sewing team; stage hands; and dressers. We need you ALL so please complete the parental help forms asking for volunteers on pages 6-7 of this bulletin.

Special provision is also made for the under 5's and separate information for this age group appears on page 4.

Show choreography will start in the new year in most classes except Inter Foundation, Intermediate, Advanced 1 and Advanced 2 Ballet, Advanced 1 and 2 Modern and Tap, PBT, Conditioning and Pre-Company. All classes will be designated with a dance name which will replace their current class name. This dance name will need to be carefully noted as it is the name which will be referred to when calling for additional rehearsals. You will be notified of this so that you will know which whole scene rehearsals your child/ren are needed for – please note this information will be given to you in the latter half of the Spring term, as we will need to finalise plans before then.

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## THE VENUE

*Harriet Walter Theatre*

### REDDAM HOUSE

For those parents who do not know the Reddam House Theatre, it is a lovely venue that has excellent facilities both in its technical capabilities for housing our performance requirements and for the performers and audience.

It is within easy reach of our catchment area and offers plenty of car parking.

The theatre is located at  
**Reddam House,  
Bearwood Road,  
Wokingham,  
Berkshire,  
RG41 5BG**



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Every pupil plays an important part in the production, so it is essential from a choreography perspective and in fairness to fellow classmates that good attendance is maintained. We will dance within our classes until we need to bring the show together which won't be until closer to the performance time. Some classes will be combined and will at some stage be expected to stay for the duration of the combined classes to aid choreography. Pupils should note that if they attend more than one class in ballet, modern or tap this will not necessarily mean they will perform more dances. ALL pupils who have recently taken exams are to remain in their original classes until after the show, unless you've been told otherwise.

We will require every pupil to attend some Sunday rehearsals in March. This will enable us to put together whole scenes and help our pupils understand the order of the show. They will love the team spirit and seeing each others dances! Our Sunday rehearsals will incur a small charge to cover costs. Please see the separate rehearsal section on page 5 and diary dates on page 9.

There is a great deal of information contained within this bulletin, and hopefully most of your questions will have been answered. We know that it seems an awful lot to take in and the involvement is huge—this is not the case! The process just needs order and understanding and this is why we lay it all out for you to see in the form of this bulletin. We can reassure any new parents and pupils that it is without question the highlight of the year for all of us and we know you will love it!

Please do fill out the consent form on page 11 to confirm your child's participation in the show and your understanding of the information in this bulletin, as soon as possible.

Should you require any further information please do not hesitate to contact me on 01276 508789.

*Jayne Coleman*



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## UNDER 5'S

It is always lovely to include our younger pupils in the show, and our last nine productions of Alice in Wonderland, The Wizard of Oz, The Guardian of the Treasure, Steps Over Notes, Once Upon a Time, Into the Spotlight, A Night at the Oscars, Dance Art and Imaginarium (over 25 years of shows!) have proved this admirably.

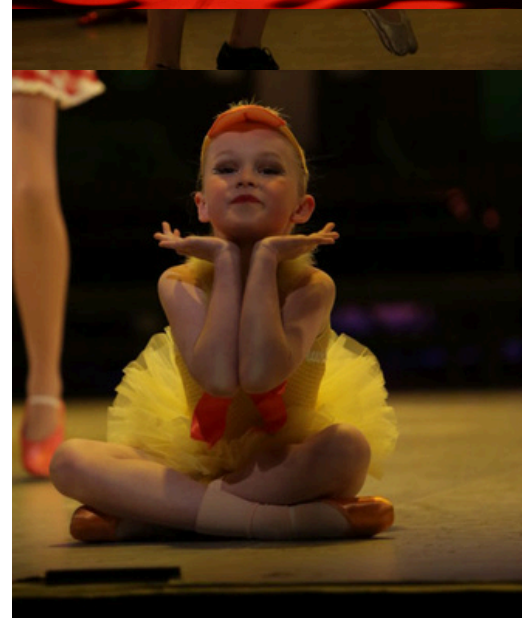
Our experience in making sure our young pupils have the best time means that your children are in safe hands and will love their first show at JACAD. To give you a little insight at this stage about their participation and your involvement, we plan to rehearse them in class time only, until we progress to whole scenes and complete run-throughs. We do not reach this stage until the last week or so before the actual show.

At this time we would ask them to attend one Sunday afternoon rehearsal, but would hope to limit their attendance to no more than a 3/4 hour slot, then during the rehearsal at the theatre, they would have their own allotted slot to experience the stage and wings. It is important to us that they love the experience and they normally do! They also love to 'dress up' at this age which means wearing a costume and getting ready to go on stage is a magical experience. They make lots of new friends among the older children too.

Their performance will be in the first half of the show and Matinee performances only, so that once changed we will advise collection times from the stage door.

For any performance that you are watching, they will be well cared for by our chaperone team. The backstage area is great fun, with lots of entertainment etc (games, movies) to keep them occupied until our finale which we hope they will participate in for each matinee performance.

*N.B Reddam House Theatre for health and safety reasons will not allow children on laps during a performance, so if you plan to watch, your child can be cared for by backstage chaperones.*





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### REHEARSALS

Rehearsals are necessary to produce a good show, and in fairness to fellow classmates, good attendance needs to be maintained throughout the term. Rehearsals during the term will be mostly during class time. For the majority of the school, it won't be until very close to the show that additional rehearsals will be called.

We will need to utilise some Sundays in March for full scene run-throughs. These rehearsals really help our pupils to understand the order of the show and what role they play. They always thoroughly enjoy these rehearsals because it completes the production and they get to see each other dance. The Sunday sessions will require chaperones and some patience as we work through the order of the show. The dates that I would ask you to keep free are Sunday 1st, 9th, 16th and 23rd March, although not everyone will be required every Sunday. On Sunday 23rd March everyone will be required for a run-through of the finale. Timings of these rehearsals will be issued in the second half of the spring term and will be referred to by dance and scene so please familiarise yourself with these once issued.

**OUR PLAN IS TO ISSUE A DETAILED LISTING OF ALL DATES/SCENES/DANCES IN DUE COURSE. FOR PLANNING PURPOSES WE HAVE GIVEN IN ADVANCE THE REHEARSAL/THEATRE DATES THAT YOUR CHILD WILL NEED TO ATTEND ON PAGE 9. PLEASE LET ME KNOW IMMEDIATELY IF YOU FORESEE ANY PROBLEMS!**



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SCENERY & COSTUMES

**PARENTS - CAN YOU HELP?**

We need a volunteer or volunteers to design and co-ordinate scenery/props and collect materials. We need a scenery team to construct and paint scenery and props, and then a small team of stagehands to assist the professional stage crew at the theatre. We will need enough people so that they can help on a rota basis and still have the opportunity to watch the show.

Costume design and co-ordination will be needed and we will need a team of volunteers to cut, machine, over lock, hand-sew and name the costumes for the show.

In the past, both these teams have also appreciated the support of parents who cannot sew or paint etc. but still want to help in anyway they can—including regular cups of coffee and home made cakes!

Parents are not expected to buy the costumes that are made for their children—they will be supplied on a HIRE basis to keep the costs down. This makes the process as affordable as possible for everyone.

**WE ARE HOPING FOR LOTS OF VOLUNTEERS TO SIGN UP!  
THE SHOW WON'T RUN WITHOUT YOUR HELP!**



**WILLING TO HELP WITH THE SHOW? WE NEED YOU!**

**PLEASE FILL OUT THE HELP FORM AT THE LINK BELOW:**

**[HTTPS://FORMS.GLE/TJWCPR8KSWQVZ7FXA](https://forms.gle/TJWCPR8KSWQVZ7FXA)**



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## CHAPERONES

We require chaperones to keep the children safe backstage and ensure they are legally cared for for the duration of the shows and any rehearsals in the theatre.

The process to become a chaperone is managed by your local authority.

To obtain a chaperone licence a DBS check will need to be completed, there is a small cost for a voluntary check). To complete the DBS check you will need to:

- complete the application form for your Local Authority
- provide approved documents - usually passport, driving licence & a utility bill/bank statement within 3 months/council tax statement with the last year. Note there are other additional documents which can be used and this list can be provided.
- Once the DBS check is paid for an identity check with approved documents will be completed and safeguarding training will be undertaken, this is sometimes online or face to face

For Bracknell residents the Chaperone application can be done via

<https://www.bracknell-forest.gov.uk/children-and-family-services/chaperone-service/apply-become-chaperone>

For Hampshire residents the Chaperone application can be done via

<https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/safeguardingchildren/childemployment#step-3>

For Surrey residents contact [chaperones@surreycc.gov.uk](mailto:chaperones@surreycc.gov.uk)

For Wokingham residents contact [childemployment@wokingham.gov.uk](mailto:childemployment@wokingham.gov.uk)

If you any queries or problems with your application please contact Sarah Fletcher at [sfletcher242@hotmail.co.uk](mailto:sfletcher242@hotmail.co.uk) who will be able to assist you

**WILLING TO HELP WITH THE SHOW? WE NEED YOU!**

**IF YOU CAN HELP AS A CHAPERONE, OR WITH SCENERY/COSTUMES/BEHIND THE SCENES, PLEASE FILL OUT THE HELP FORM AT THE LINK BELOW:**

**[HTTPS://FORMS.GLE/TJWCRP8KSWQVZ7FXA](https://forms.gle/TJWCRP8KSWQVZ7FXA)**

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## SHOW TICKETS

Show tickets will go on sale around February Half Term (TBC) and will be available through the dance school once tickets are on sale. There will be no limit to the ticket purchases or number of times you watch the show, so please feel free to start asking friends and relatives if they would like to come to the show and get your tickets booked as soon as you can!



**TICKETS: £20**

SATURDAY 29TH MARCH  
SUNDAY 30TH MARCH



A portion of the proceeds of JACAD shows always go to support the **Alexander Devine Children's Hospice Service**.

In November 2001 Alexander Devine was diagnosed with a brain tumour at just four years of age. He endured four and a half years of operations, treatments and therapy and sadly died at the age of eight. Through his family's experience and much research, it was clear that Berkshire needed its own children's hospice, which led to the realisation of Alexander Devine Children's Hospice Service. JACAD is proud to support this local charity.



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## IMPORTANT REHEARSAL AND SHOW DIARY DATES

<b>Sunday 2nd February 2025</b>	<b>Make up class for 28th March</b>	<b>Pinewood (Times TBC)</b>
<b>Sunday 9th February 2025</b>	<b>Make up class for 29th March</b>	<b>Pinewood (Times TBC)</b>
<b>Sunday 1st March 2025</b>	<b>Theatre Rehearsals</b>	<b>Theatre (Times TBC)</b>
<b>Sunday 9th March 2025</b>	<b>Rehearsals – Act 1</b>	<b>Pinewood Hall 10-3</b>
<b>Sunday 16th March 2025</b>	<b>Rehearsals – Act 2</b>	<b>Pinewood Hall 10-3</b>
<b>Sunday 23rd March 2025</b>	<b>Rehearsals – Full Show / Finale</b>	<b>Pinewood Hall 10-5</b>
<b>Friday 28th March</b>	<b>Rehearsals</b>	<b>Pinewood Hall 4:30-9 Under 7s can leave at 7</b>
<b>Saturday 29th March 2025</b>	<b>Company Rehearsals AM</b>	<b>Theatre</b>
<b>Saturday 29th March 2025</b>	<b>Matinee &amp; Evening Performance</b>	<b>Theatre</b>
<b>Sunday 30th March 2025</b>	<b>Matinee &amp; Evening Performance</b>	<b>Theatre</b>



**PLEASE MAKE A NOTE OF THESE DATES IN YOUR DIARY**

**ATTENDANCE AT REHEARSALS IS ESSENTIAL!**

## SHOW BULLETIN 2025

### *What the audience says* ABOUT JACAD SHOWS

"I just wanted to drop a quick note to say a big thank you to you and everyone involved for putting together such an amazing show!"

"It was spectacular!!! My family & friends who went to see it all said the same. Amazing!! We've been wearing our t-shirts proudly since."

"As you know it was the first JACAD show that Freya has been part of and I just wanted to express a huge thanks to you and your team for giving Freya the opportunity to be part of something so sensational. Our family were completely overwhelmed by the standard achieved and we thoroughly enjoyed every moment of the show."

"I had to write to you to say how impressed I was at your fabulous show last night. From the sets, costumes, lighting and of course every single one of your beautiful dancers. My daughter has loved every second of the experience."

"Massive congratulations again on another amazing show! It truly was fantastic and so so professional!! We loved every minute and really loved being a part of it."

"Hope you have a well deserved break after a fantastic show. We were really impressed and were unsure how you could top the last one but they seem to get better and better!"

"Just wanted to say how blown away I was with the show. It was absolutely amazing - so good, I went back and bought a ticket to watch it again. Choreography, dancing, professionalism all outstanding. Thank you so much for letting Charlie be a part of it."

"Sensational show, thank you so much for the experience of watching it and for Emily to have the experience of being a part of it. Clearly a huge production and one that comes with tremendous planning and effort."

"A huge congratulations on a fantastic show. The talent of the dancers you have produced is overwhelming and both Isabella and I were extremely privileged to be a part of that."





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## ADDITIONAL INFO

### SHOW T-SHIRTS

Show T-Shirts\* will be available to purchase in due course. Prices TBC but should be between £15 and £20 per shirt, depending on print costs. They make a wonderful keepsake and are great for wearing in rehearsals and around the theatre during show weekend. Stay tuned for order details!

*\*final design may vary from picture*



### Spring TERM DATES 2025

The Spring Term will span 11 weeks at Pinewood. However on the Friday 28th March there will be no normal classes as there will be show rehearsals. We will make these classes up on Sunday 2nd February, and as the last Saturday of term we are at the Theatre, we will have a make up class for Sat 29th March on Sunday 9th February. We will have ONE WEEK for half term.

Term commences **6th January**

Half term **Monday 17th February through to Saturday 22nd February**

**No normal classes Friday 28th March - make up classes Sunday 2nd February**

**No normal Classes Saturday 29th March - make up classes Sunday 9th February**

End of term **Friday 28th March**

**Please refer to page 9 for all relevant show and rehearsal dates.**



## CONSENT FORM

PLEASE SIGN THE FORM AT THE BELOW LINK TO CONFIRM PARTICIPATION AND THAT YOU UNDERSTAND THE INFORMATION IN THIS BULLETIN

[HTTPS://FORMS.GLE/GGB2VXSN2BMZ4CK6A](https://forms.gle/GGB2VXSN2BMZ4CK6A)